

COURT ADMINISTRATOR COMPETENCIES

Overview

The Core Competencies published by the National Association for Court Management (the NACM CORE®) equip court leaders with knowledge, skills, and abilities (KSAs) to support excellence in the administration of justice.

Material is intended for education purposes for elected or appointed court managers, regardless of court type or size, for those currently in a leadership role, or for those aspiring to court leadership responsibilities.

Three Modules/Thirteen Competencies

- Principle: fundamental and enduring principles and foundation for the court profession
 - Public Trust and Confidence
 - Purposes and Responsibilities
- Practice: areas for daily and long-term functions
 - Caseflow and Workflow
 - Operations Management
 - Public Relations
 - Educational Development
 - Workforce Management
 - Ethics
 - Budget and Fiscal Management
 - Accountability and Court Performance
- Vision: functions supporting strategy, vision, and creation of court capacity
 - Leadership
 - Strategic Planning
 - Court Governance



Curriculum Content

- Material on each competency
- Course learning objectives
- Tangible and practical examples
- Participant activities and exercises
- For workshop delivery or self study
- Faculty notes and guidelines
- References and bibliography
- Sample content for handouts or presentation slides
- Published in 2015-2016 with updates underway since 2017