



What is a Court Administrator

Helpful Information for Those Who Want to Know

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Have you ever been asked:

“What is a court administrator?”

Or:

“What exactly does a court administrator do?”

This publication covers these questions and provides brief and descriptive information on important aspects about the position of court administrator.



“Professional court administrators may have a variety of working titles...”

The Court Administrator, Court Administration: a Guide to the Profession, National Association for Court Management, 2016

“Court administration plays a key role in every trial and state court in our nation’s courts.”

The Improvement of the Administration of Justice, Eighth Edition, American Bar Association, 2016

Examples of Court Administrator and Court Leader Titles Include:

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| <ul style="list-style-type: none"> • Court Executive Officer • Chief Operating Officer • Executive Director • Trial Court Administrator • Superior Court Administrator • District Court Administrator • Circuit Court Administrator • Judicial Administrator | <ul style="list-style-type: none"> • Chief Administrative Officer • Clerk of the Court • Court Manager • Municipal Court Administrator • City Court Administrator • Town Court Manager • Justice Court Administrator • Judicial Branch Administrator |
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A Sampling of Courts Where Court Administrators Might be Found:

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| <ul style="list-style-type: none"> • Superior Court • District Court • Circuit Court • Judicial Circuit • County Court • Common Pleas • Chancery Court • Justice of the Peace Court • Probate Court | <ul style="list-style-type: none"> • Juvenile Court • City Court • Municipal Court • Town Court • Tribal Court • Regional Court • Magistrate Court • Small Claims Court • Housing, Land, Tax, or Water Court | <ul style="list-style-type: none"> • Surrogates Court • Alderman’s Court • Specialty Court • Administrative Court • United States Courts • Court of Claims • Immigration Courts • Appellate and State Court Administrative Offices |
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Courts in the United States



- Federal and state courts have distinct jurisdictions, authorities, and purposes
- Courts range from general to limited jurisdiction and from trial to appellate to supreme court levels
- An estimated 10,000 courts exist in the US
- Altogether, the courts oversee over 40 million cases that are filed each year

Data extracted/estimated from www.courtstatistics.org



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