

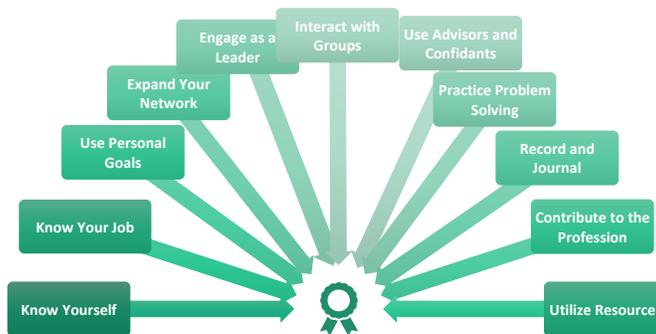


Issue #12

7/1/2024

I'm a Court Administrator!* – Now What?! Issue # 12

The Series...covers aspects about being or becoming a court administrator and includes actions and strategies for success. This issue concludes the series and reviews the practice of utilizing resources.



* court manager, court director, court executive officer, clerk of court, registrar, or similar titles

Topic in This Issue:

Utilize Resources



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The action of utilizing resources allows a court leader to tap into all sources for learning and skill enhancement. The issues in this series have reviewed topics ranging from knowing yourself, your job, and your goals, and have noted the value of using your network, engaging with groups and confidants, solving problems, journaling to track learning and progress, and giving back to the profession. Each of these areas represents a resource to be used and leveraged.



Suggested actions and sources are noted below.

People Events Groups Research Advisors Experiences Self Knowledge	Competencies to Access Resources (Stanford) <ul style="list-style-type: none"> • Communication • Mentoring • Networking and relationship building • Leadership and entrepreneurial skills 	
	Self-education and lifelong learning are vital in personal and professional development. (Harvey Mackay)	
	<table border="1"> <tr> <td> Networking in Business (Indeed.com) <ul style="list-style-type: none"> • Learn trends • Share insights • Identify new opportunities • Increase entrepreneurial success </td> <td> Connections for Career Success (LinkedIn) <ul style="list-style-type: none"> • Job opportunities • Career advancement • Learning opportunities • Collaborations • Mentorship </td> </tr> </table>	Networking in Business (Indeed.com) <ul style="list-style-type: none"> • Learn trends • Share insights • Identify new opportunities • Increase entrepreneurial success
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Tips <ul style="list-style-type: none"> • Be curious • Be resourceful • Be engaged • Commit to personal learning • Look backward and forward • Foster connections 	Use your resources wisely and spend quality time on developing your resources. (QuoteFancy.com)	



References and Resources

The Six Professional Competencies, Stanford Office of the Vice Provost for Graduate Education
 Harvey Mackay, Getting an Education is an Investment, 5/20/2024
 Indeed.com/career-advice – Networking in Business, 3/10/2023
 Harshith V, 5 Key Benefits of Professional Connections for Career Success, LinkedIn, 4/12/2023

QUESTIONS TO CONSIDER:

- In what ways can you tap into your various resources?
- Where can you gain knowledge from experiences and lessons learned?
- What next steps can you take for your success?

