



Court Leadership And Professional Competencies

Issue # 5
Successful Court
Administrator
Characteristics

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A Sampling of
Professional -

Abilities
Competencies
Practices
Success Skills
Mindsets
Knowledge
Actions
Behaviors
Strategies



Many court leaders have been exposed to training on proficiencies from the National Association for Court Management, or workshops from the National Center for State Courts' Institute for Court Management or even university courses on judicial administration. This series reviews different KSAs from a variety of sources.



This issue reviews characteristics that successful court leaders learn and demonstrate with proficiency. These have been articulated by a court friend and colleague, Giuseppe Fazari.

About These KSAs

- Characteristics such as these are common to effective leaders
- Court leaders have identified these leadership attributes as vital for success
- Genuine leaders with these traits are exceptional

Questions to Think About....

1. Do I exhibit these KSAs?
2. In which areas should I develop and emulate these KSAs?

Successful Court Administrator Characteristics

1. Communication
 - a. Communicate to demonstrate interest
 - b. Praise publicly and criticize privately
 - c. Converse to support the development of individuals
 - d. Explain and articulate complex issues
 - e. Connect processes and stakeholder activities to the mission
2. Decisiveness
 - a. Understand that decisions contribute to progress
 - b. Execute ideas by assessing options
 - c. Seek comprehensive analysis and evaluation of issues
3. Accountability
 - a. Take responsibility for actions and decisions
 - b. Acknowledge others who do the work
 - c. Provide flexibility and autonomy to staff while guiding work goals
4. Paragon and Exemplar of Perfection
 - a. Be a role model
 - b. Serve as the ambassador of the organization
 - c. Hold self to the expectations and rules for others
5. Executive Competence
 - a. Be competent at the highest level
 - b. Admit when there is more to learn
 - c. Recognize, admire, and respect subject matter experts

Resources:

Giuseppe M. Fazari, Courthouse Confidential – Unveiling Lessons Learned in Leading and Managing Trial Court Organizations, 2022

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